

Company registration number: 03686719

Charity registration number: 1076541

# The PROSPECTS Foundation

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 October 2022

KM  
Chartered Accountants  
1st Floor, Block C  
The Wharf  
Manchester Road  
Burnley  
Lancashire  
BB11 1JG

9-188079 and/or registration number 1475781  
**The PROSPECTS Foundation**

1475781 and/or registration number 9-188079

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The PROSPECTS Foundation

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Annual Report and Financial Statements

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KAT  
Chartered Accountants  
1st Floor, Brook C  
The Warren  
Manchester Road  
Burnley  
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BB11 1JG

## The PROSPECTS Foundation

### Reference and Administrative Details

<b>Trustees</b>	Mr P Britcliffe
	Mr C Cooper
	Mr N Cort
	Mr R Cunliffe
	Mr D Daly
	Mr S Hemingway
	Ms C Holmes
	Mrs C E Montague
	Mr P Vincent-Barwood
	Mrs M Worden
<b>Secretary</b>	Mr P Worswick
	Mrs M Worden
<b>Charity Registration Number</b>	1076541
<b>Company Registration Number</b>	03686719
<b>Registered Office</b>	54 Broadway Accrington Lancashire BB5 1EW
<b>Independent Examiner</b>	KM Chartered Accountants 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
<b>Bankers</b>	Triodos Bank Brunel House 11 The Promenade Bristol BS8 3NN

## **The PROSPECTS Foundation**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2022.

#### **Trustees**

Mr P Britcliffe (appointed 28 September 2022)

Mr C Cooper

Mr N Cort

Mr R Cunliffe

Mr D Daly

Mr S Hemingway

Ms C Holmes

Mrs C E Montague

Mr P Vincent-Barwood

Mrs M Worden

Mr P Worswick

#### **Objectives and activities**

##### **Public benefit**

The trustees confirm that we have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake.

The objects of the Foundation, as set out in our Memorandum of Association, are as follows:

A) The Advancement of Environmental Protection or Improvement, including:

- a1) the conservation of flora, fauna and the natural environment in Hyndburn generally;
- a2) the education of the public around local and global sustainable development and biodiversity; and
- a3) the promotion of recycling and sustainable waste management.

B) The Advancement of Citizenship and Community Development, including:

- b1) the promotion of volunteering to improve the skills, qualities and life prospects for residents of Hyndburn;
- b2) the promotion of community capacity building in pursuance of environmental and sustainable development purposes; and
- b3) the promotion of urban and rural regeneration in Hyndburn, in relation to sustainable development for current and future generations.

#### **OUR CHARITY'S ACTIVITIES BETWEEN NOVEMBER 2021 AND OCTOBER 2022**

In order to achieve the objectives set out above, the Foundation carried out the following programmes of work in the financial year. We continued to adapt to the changing circumstances surrounding Coronavirus, however, during the year our working patterns more or less returned to normal, whilst also spending time looking for funding to continue projects beyond the end of the financial year.



## **The PROSPECTS Foundation**

### **Trustees' Report**

#### **a. Windfall Community Benefit Fund**

EnergieKontor UK Ltd. has created the 'Windfall Fund' for the 25-year life of the wind farm on Oswaldtwistle Moor in Hyndburn. The PROSPECTS Foundation receives £105,000 per year (index-linked from February 2010) to employ a Community Projects Officer and provide a capital fund to support volunteer groups in Hyndburn in developing projects in line with our six Sustainability themes.

During the year we received income of £148,806 for the Windfall Fund. Total expenditure during the year amounted to £115,750 and consisted of the grants paid out plus the running costs of the Fund.

The formal assessment of applications was mainly done online and via email owing to ongoing Coronavirus concerns, with one meeting being held in person. The Coronavirus changes to the criteria still remained in force ie. groups could apply to the fund at any time rather than there being specific funding deadlines; and the amount available for mini grants remained at £1,000. There were no school visits to the wind farm during 2022.

Over the financial year a total of 16 grants were awarded. This included thirteen mini grants totalling £9,863. Grants totalling £32,291 were paid to The PROSPECTS Foundation towards the continuation of the Habitats and Heritage programme and the Natural Connections (Green Spaces) programme. Overall, £61,454 was awarded in grants during the year.

#### **b. Rewilding Hyndburn's Green Spaces**

This programme started in October 2016 but due to a number of successful funding bids has been extended until the end of October 2023.

The aim of the programme has been to create and enhance habitats for wildlife, primarily on food growing sites across the borough, whilst also providing natural resources to encourage organic practices on a range of community gardens and allotments. During the year a lease was taken out for Millerfold Allotment in Accrington which has enabled more organic growing to take place. Most of the activity was carried out on four main sites - Millerfold Allotment, Woodnook Community Garden, Growing Wild and the Incredible Edible Garden in Oakhill Park. Working with volunteers, these sites have been improved and local people have learned about food growing, habitat enhancements, bushcraft, tree planting and much more.

During the financial year income was received totalling £19,822. The income was received from Hyndburn Borough Council (£1,610), D'Oyly Carte Trust (£3,500), Ribble Rivers Trust (£1,200), Natural England (£5,000), Arnold Clark (£750), The Ashden Trust (£1,880) Lancashire County Council (£3,000) and Woody (Hyndburn) CIC (£2,882). Expenditure incurred totalled £18,201.

#### **c. Habitats and Heritage in Hyndburn**

This was originally a 3-year programme, which started in May 2019 and was planned to run until the end of April 2022. However, owing to activities being curtailed during the Coronavirus pandemic and the Project Officer leaving in May 2021, the funder agreed to an extension until 30th April 2023. The project focuses on woodlands in Hyndburn and in particular the long-term management and conservation of 8 Lancashire County Council woodland sites. As part of the project all the woodlands in the borough will be mapped and a condition survey will be carried out in at least 10% of these to give a picture of the health of the collective woodland habitat in Hyndburn. A database of information will be created which will be made publicly available through a new Hyndburn Woodland website.



## **The PROSPECTS Foundation**

### **Trustees' Report**

The project offers a range of volunteering opportunities in practical conservation techniques, surveying and mapping work and includes a comprehensive training programme in woodland management, woodland crafts and identifying skills. It offers the opportunity for local people, schools and groups to get involved and also provides advice on what to see in woodlands, where to go for woodland walks and activities individuals can enjoy in the borough's woodlands.

During this financial year practical activities have taken place with volunteers including tree planting, bird box making, hedge management, tree thinning and path clearance. Woodland condition survey training has also been held and green woodworking sessions have been very popular.

During this financial year we received £7,117 from the Windfall Fund and a second instalment of £38,040 from the National Lottery Heritage Fund. Expenditure during this financial year totalled £30,642.

#### **d. Outdoor Learning**

We secured funding for this three year programme from the Ernest Cook Trust early in 2020 but due to Coronavirus the Outdoor Learning Project Officer didn't start with us until November 2020. The programme is aimed at helping people connect with the outdoors and learn about environmental management through activities and workshops, with a specific focus on ways to mitigate climate change.

Unfortunately the Project Officer left in December 2021 and due to a number of reasons the post has been vacant for the rest of the year.

During the year we received funding of £8,419, which was the second year payment from the Ernest Cook Trust. Expenditure during this financial year totalled £4,128.

#### **e. Green Influencers**

This was initially a two year scheme, which started in February 2021 and which has now been extended to the end of June 2023. Funded by the Ernest Cook Trust the Green Influencers Scheme is about working with young people, mostly in the 10 - 14 year age range to encourage them to get involved in environmental social action.

During the 2021/2022 financial year Our Green Mentor worked with 450 children from 11 schools. Projects have included tree planting, making bird feeders from recycled materials, willow weaving, making habitat boxes, pond dipping, citizen science work, film making, seed sowing and constructing model wind turbines.

Income during the year for the project included £19,899 Ernest Cook Trust, £1,880 Ashden Trust, £2,000 Ribble Rivers Trust (Treescapes) and £450 from Hyndburn Borough Council (Treescapes). Expenditure during this year totalled £21,601.

#### **f. Peel Park and the Coppice Local Nature Reserve (LNR)**

This project is funded by the Green Recovery Challenge Fund (GRCF) and is a partnership project with the Ribble Rivers Trust. A Project Officer was appointed in November 2021 and the project runs until the end of March 2023. The aims of the project are to carry out the physical management of the grassland, heathland and woodland habitats on the LNR, deliver 12 health walks and develop a tree nursery at Tinker Brook Nursery in Oswaldtwistle.

## **The PROSPECTS Foundation**

### **Trustees' Report**

Volunteers have been working with the Project Officer to manage the area of Pleck Meadow (a recently acquired and unmanaged area of grassland in the centre of the nature reserve) by carrying out surveys and scything; to coppice unwanted tree growth from the area of heather at the top of the Coppice; and to thin out some of the ash plantations.

Income during the year was £47,758 from the GRCF via the Ribble Rivers Trust. Expenditure during the year totalled £34,160

#### **g. Natural Connections**

We secured funding for this project in August 2021 through the Green Recovery Challenge Fund (GRCF). The project runs until the end of March 2023 and has involved the recruitment of a Green Spaces Officer and two trainees who are able to work on sites all across Hyndburn carrying out conservation management tasks. The project also involved running a month long walking festival in August 2022. A main part of the Green Spaces Officer role has been to mentor the trainees with a view to them moving into other environmental jobs after the project ends. Owing to our own difficult staffing circumstances we delayed the recruitment process for a few months but all the staff were in post by mid May 2022.

The team has worked on over 10 different sites and over 800 people have joined in with their activities ranging from, dry stone walling, foraging, meadow management, building raised beds and making terrariums. They have worked with over 30 volunteers and recruited a 'green team' of 7 core volunteers. The trainees have fully embraced the role and we have provided a comprehensive training programme for them to help them develop their skills ready for a future career in countryside/environmental management.

We received the first instalment of funding for this project from the National Lottery Heritage Fund in the previous financial year and received £25,174 from the Windfall Fund. Expenditure during this year totalled £68,301.

#### **h. Eco Fest 2022**

We held our very successful Eco Fest 2022 in the Town Square in Accrington in August 2022. It enabled us to promote PROSPECTS to a wide audience and on the day we made over 100 terrariums and gave away more than 150 goody bags. More than 70 people signed up to our mailing list and enquired about volunteering with us. We hosted over 20 stalls from other environmental organisations and charities and promoted all things eco via talks, demonstrations and hands-on activities. It was such a success that we are already planning Eco Fest 2023!

We received funding for the event from Hyndburn Borough Council, £3,800 Onward Homes, £600 Ernest Cook Trust £5,000. The total expenditure on the festival was £9,343

#### **i. Social Enterprise Development Initiative**

During the year the Prospects' staff continued to provide support to our linked social enterprises. This consisted mainly of administration support for Woody (Hyndburn) CIC, registered company number 07984087 and more general support for Prospects Community Energy Ltd, a community benefit society, to take forward the feasibility study and future development of a solar meadow at our site at Coach Road in Oswaldtwistle.



## **The PROSPECTS Foundation**

### **Trustees' Report**

#### **j. Tinker Brook Tree Nursery**

The Tinker Brook site has been leased by the charity from Hyndburn Borough Council since 1998. In 2007 the charity entered into a new lease with the Council for the site that will expire in August 2031. The site is currently used on a day to day basis to facilitate horticultural training and day care services for people with learning difficulties. This service is provided by Tinker Brook Support Services CIC, registered company number 11839753. As part of our Green Recovery Challenge funded project on Peel Park and the Coppice, we established a tree nursery at Tinker Brook, with the service users, planting 1,500 trees from seed.

#### **k. Coach Road Meadows**

The land at Coach Road Meadow was purchased by Prospects in March 2005. During the year work was undertaken on a feasibility study, with help from Sharenergy and funded by the Rural Community Energy Fund (RCEF), into a solar photovoltaic array on the site. Prospects Community Energy Ltd is now taking this work forward.

#### **l. Charity development work**

A continual and necessary part of our work involves securing external funding in order to continue our charity work. During the year we were successful with new funding applications to Lancashire County Council, Arnold Clark, D'Oyly Carte Charitable Trust, Ashden Trust, Onward Homes, Ernest Cook Trust, Windfall, Hyndburn Borough Council and Natural England.

Other Charity Development work has included organising and facilitating Management Committee and Finance Group meetings. As the year progressed and Covid restrictions eased the meetings moved from online back to meeting face to face. The AGM was held at the Peel Park pub when a memorial plaque was erected on the tree planted in Mike's memory. The work has also included liaising with our Treasurer and staff to monitor project budgets and funder monitoring requirements and the line management of staff.

The process of changing the formal structure of The PROSPECTS Foundation from a registered charity and company limited by guarantee to a Charitable Incorporated Organisation (CIO) is still on hold. The advantages however of the new structure would include the fact that accounts will only have to be filed with the Charity Commission and not with Companies House as well; there will be no dual regulation; Trustees will still benefit from limited liability; and the structure is specifically designed for charities.

During the year the Charity Manager post was funded by management fees. Expenditure during the year was £14,563.

The charity has been recovering from the terrible set-back at the end of September 2021 of the very tragic loss of our Charity Manager, Mike Stapleford. A memorial tree was planted in memory of Mike in January 2022 attended by staff and Mike Stapleford's family and friends and a memorial woodland is being planned adjacent to Millenium Baby Woodland in Clayton. A number of projects were put on hold for a few months whilst we took stock of the situation but since then the charity has grown and we now employ more staff and are running more programmes than ever before. We have also created a new post of Charity Assistant Manager to help with the increased management responsibilities.

# **The PROSPECTS Foundation**

## **Trustees' Report**

### **m. The PROSPECTS Panels**

The PROSPECTS Panels are separate entities and their finances do not therefore show in our accounts. They are an important part of the PROSPECTS movement, and deliver a range of volunteer projects in their neighbourhood that are important to local people. There is a relationship of mutuality between the Foundation and the Panels. The Foundation provides centralised services to support the work of the Panels, and the Panels frequently provide volunteer skilled labour to work on projects other than their own. Panels select a representative to serve on the Foundation's management committee. Four of the eight Panels are currently active: Baxenden Community Forum, Clayton-le-Moors with Altham Prospects Panel, Huncoat Community Forum and Rishton Prospects Panel. During the year Prospects staff supported the panels with a number of projects.

### **n. Volunteer contributions to the PROSPECTS Foundation**

The trustees are extremely grateful for the contribution that our volunteers make in terms of giving their own valuable time, support, advice and help and we fully recognise that this support is vital in enabling the Foundation to achieve its objectives. It is this enormous volunteer effort which ensures that the work achieved by PROSPECTS is far, far greater than that represented by the formal accounts. It is the backbone of everything we do. Since Covid restrictions have been relaxed our volunteer numbers have steadily grown and more people are feeling confident to start volunteering with us again.

### **Financial review**

The attached statements show the current state of the finances.

Total incoming resources decreased from £391,998 to £365,758 a decrease of £26,240 from the previous year. The total resources expended increased from £277,473 to £295,025 an increase of £17,552 from the previous year. The net incoming resources for the year were £70,733.

Restricted income for specific activities totalled £342,207, and total restricted expenditure was £293,221. The overall balance on restricted funds was £291,479 at the 31st October 2022.

The size of the balance is due to grants paid in advance of expenditure being incurred. The balance will be carried forward and spent on specific schemes.

### **Policy on reserves**

The Trustees have adopted a policy regarding reserves which ensures we are able to meet all our current and future liabilities and is reviewed annually and approved by the Management Committee. As we are so dependent on grants it is considered that the level of reserves needs to be adequate to maintain core activities and that the equivalent of three months of total expenditure is appropriate (being approximately £70,350). During the year the unrestricted reserves increased from £104,009 to £125,756. The Reserves include £15,025 tied up in fixed assets. Hence, the free reserves amount to £110,731.

### **Investment**

The Foundation has an investment in the One Planet Shop Ltd of less than 1%. Further details are included in the notes to the financial statements.



# **The PROSPECTS Foundation**

## **Trustees' Report**

### **Plans for future periods**

The key tasks that have been identified for the forthcoming year are as follows:

#### **Strategic**

- Review and set Aims and Objectives annually (ensuring 'Community' features as much as 'Environment' and that all our themes are well represented)
- Ensure wide consultation with the broader local community to help influence current and future programmes, projects and activities
- Keep under review the make-up of the Management Committee in terms of community representation and relevant skills
- Reconsider the conversion of our status from a Charitable Company Limited by Guarantee into a Charitable Incorporated Organisation (CIO)
- Ensure climate change is at the core of our decisions and activities

#### **Projects & Programmes**

- Review existing projects and amend / enhance / improve as necessary
- Secure continuation funding for existing projects and source funding for new project activities
- Continued annual review of the delivery of grants to the community through the Windfall Community Fund

#### **Charity Management**

- Update and review policies in the Staff Handbook as and when necessary, particularly around safeguarding
- Ensure regular monitoring and evaluation of all our work
- Improve facilities at our Environment Centre and at our training centre in Oakhill Park
- Review the suitability of our current premises for the needs of the charity's activities

#### **Further work planned for 2022/23 includes:**

- Generate new project ideas with climate change at the heart of what we do, including looking at an energy project for community buildings
- Work closely with Hyndburn Borough Council and other partners to develop projects across the borough including at Bury Meadows
- Increase PROSPECTS Foundation membership
- Continue the closer working with the PROSPECTS Panels
- Secure funding to continue the great work of our two successful Green Recovery Challenge Funded projects - Natural Connections and Peel Park and The Coppice LNR and for new programmes of work
- Recruit for the Community Woodland and Whinney Hill projects and for the continuation of the Outdoor Learning project
- Improve and update our social media platforms including our website, Facebook, YouTube and Twitter accounts and hold social media training for staff, trustees and Panel members

# **The PROSPECTS Foundation**

## **Trustees' Report**

### **Our Six Themes of Sustainability:**

These are set by the Management Committee and provide the framework within which the Charity develops its project work:

Biodiversity - protecting and enhancing local wildlife and plant life  
Energy Saving - home and community energy efficiency and development of renewables  
Sustainable Transport - encouraging more use of public transport, bicycles and walking  
Waste and Recycling - identifying more ways of reducing, reusing and recycling our waste  
Local Food - encouraging more local, organic, healthy food, grown by the community for the community.  
Environmental Awareness - raising awareness of our work and of environmental issues in general

### **Structure, governance and management**

#### **Appointment and election of Trustees**

As per our Articles of Association, the Committee shall consist of:

- (a) one representative from each of the Approved PROSPECTS Panels, an Approved PROSPECTS Panel being a PROSPECTS Panel that has been approved by the Management Committee
- (b) one representative of Hyndburn Borough Council
- (c) one representative of Lancashire County Council
- (d) up to six members of the PROSPECTS Foundation, elected at the AGM
- (e) up to six co-options appointed by the Management Committee in accordance with Clause 42.

#### **Induction and training of Trustees**

The Management Committee is responsible for the governance and overall strategic direction of the Foundation. Therefore, trustees need to be aware and capable of meeting those responsibilities for the benefit of all involved with the Foundation and associated groups and organisations. The responsibility of ensuring that trustees are given an appropriate induction lies with the current Chairperson. Once trustees are appointed, they are given a Trustees Induction Pack which includes information on:

- Background information about The PROSPECTS Foundation
- Roles & Responsibilities of Trustees
- Organisational Chart
- Charity Commission leaflet 'Responsibilities of Charity Trustees'.

Appropriate training is arranged for Trustees, following consultation on their training needs.

#### **Organisational Structure**

In general, the trustees have overall responsibility for the governance and strategic direction of the Foundation. The day-to-day operational business of the Foundation is delegated to the Charity Development Manager.



## The PROSPECTS Foundation

### Trustees' Report

#### Relationships with related parties

#### The PROSPECTS Panels

Each of the PROSPECTS Panels has one representative appointed to the PROSPECTS Foundation Management Committee.

#### Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finance of the charity and are satisfied that systems are in place to mitigate their exposure to major risks.

The Charity has the following insurance cover in place:

- Employers Liability, £10 million
- Public Liability, £5 million
- Products Liability, £5 million
- Trustee Liability, £1,000,000
- Personal Accident Cover for Staff, Trustees & Volunteers £10,000
- Property Damage
- Contents Cover
- Legal Expenses £250,000

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 29 March 2023 and signed on its behalf by:



Mr P Vincent-Barwood  
Trustee

## **The PROSPECTS Foundation**

### **Independent Examiner's Report to the trustees of The PROSPECTS Foundation ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 October 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


#### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The PROSPECTS Foundation as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
Mark Heaton FCCA FCIE DChA  
KM  
1st Floor, Block C  
The Wharf  
Manchester Road  
Burnley  
Lancashire  
BB11 1JG

29 March 2023

# The PROSPECTS Foundation

## Statement of Financial Activities for the Year Ended 31 October 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
<b>Income from:</b>							
Charitable activities	3	-	321,775	321,775	3,816	362,804	366,620
Investment income		1,350	301	1,651	1,132	307	1,439
Other income	4	22,201	20,131	42,332	19,027	4,912	23,939
<b>Total income</b>		<b>23,551</b>	<b>342,207</b>	<b>365,758</b>	<b>23,975</b>	<b>368,023</b>	<b>391,998</b>
<b>Expenditure on:</b>							
Charitable activities	5	(1,804)	(293,221)	(295,025)	(8,057)	(269,416)	(277,473)
<b>Total expenditure</b>		<b>(1,804)</b>	<b>(293,221)</b>	<b>(295,025)</b>	<b>(8,057)</b>	<b>(269,416)</b>	<b>(277,473)</b>
<b>Net income</b>		<b>21,747</b>	<b>48,986</b>	<b>70,733</b>	<b>15,918</b>	<b>98,607</b>	<b>114,525</b>
<b>Net movement in funds</b>		<b>21,747</b>	<b>48,986</b>	<b>70,733</b>	<b>15,918</b>	<b>98,607</b>	<b>114,525</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		104,009	242,493	346,502	88,091	143,886	231,977
Total funds carried forward	16	125,756	291,479	417,235	104,009	242,493	346,502

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2021 is shown in note 16.

The notes on pages 14 to 22 form an integral part of these financial statements.



# The PROSPECTS Foundation

(Registration number: 03686719)

## Balance Sheet as at 31 October 2022


	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	11	15,000	15,000
<b>Current assets</b>			
Debtors	12	-	499
Investments	13	25	25
Cash at bank and in hand		418,186	350,947
		<u>418,211</u>	<u>351,471</u>
<b>Creditors: Amounts falling due within one year</b>	14	<u>(15,976)</u>	<u>(19,969)</u>
<b>Net current assets</b>		<u>402,235</u>	<u>331,502</u>
<b>Net assets</b>		<u>417,235</u>	<u>346,502</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		291,479	242,493
<b>Unrestricted income funds</b>			
Unrestricted funds		125,756	104,009
<b>Total funds</b>	16	<u>417,235</u>	<u>346,502</u>

For the financial year ending 31 October 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 12 to 22 were approved by the trustees, and authorised for issue on 29 March 2023 and signed on their behalf by:

  
Mr P Vincent-Barwood  
Trustee

The notes on pages 14 to 22 form an integral part of these financial statements.

## The PROSPECTS Foundation

### Notes to the Financial Statements for the Year Ended 31 October 2022

#### 1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

54 Broadway  
Accrington  
Lancashire  
BB5 1EW

These financial statements were authorised for issue by the trustees on 29 March 2023.

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### Basis of preparation

The PROSPECTS Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

##### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.



## **The PROSPECTS Foundation**

### **Notes to the Financial Statements for the Year Ended 31 October 2022**

#### **Grant provisions**

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Depreciation is provided at the following rates in order to write off each asset over its estimated useful life.

Freehold land

not provided

#### **Trade debtors**

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

## The PROSPECTS Foundation

### Notes to the Financial Statements for the Year Ended 31 October 2022

#### 3 Income from charitable activities

	Restricted £	Total 2022 £	Total 2021 £
Tinker Brook S.S CIC	5,750	5,750	4,750
Grants	316,025	316,025	361,870
	<u>321,775</u>	<u>321,775</u>	<u>366,620</u>
Grants received, included in the above, are as follows:			
Energiekontor	148,806	148,806	141,815
Local Authority Grants	28,860	28,860	15,600
Heritage Lottery Fund	38,040	38,040	82,500
Doyly Carte Charitable Trust	3,500	3,500	-
Lancashire Environmental Fund	-	-	22,500
Onward Homes	600	600	1,000
Co-op Local Community Fund	-	-	1,231
Ernest Cook Charitable Trust	33,318	33,318	20,079
Power to Change	-	-	40,512
Hyndburn Leisure	-	-	2,990
People's Post Code Lottery	-	-	20,000
Community Foundation for Lancashire	-	-	3,000
Other grants	933	933	1,793
Baxenden Community Forum	-	-	8,850
Natural England	5,000	5,000	-
Ribble Rivers Trust	52,458	52,458	-
Arnold Clark	750	750	-
The Ashden Trust	3,760	3,760	-
	<u>316,025</u>	<u>316,025</u>	<u>361,870</u>

#### 4 Other income

	Unrestricted General £	Restricted £	Total 2022 £	Total 2021 £
Fees and charges	-	20,131	20,131	4,957
Other	22,201	-	22,201	18,982
	<u>22,201</u>	<u>20,131</u>	<u>42,332</u>	<u>23,939</u>



# The PROSPECTS Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2022

### 5 Expenditure on charitable activities

	Unrestricted		Total	Total
	General	Restricted	2022	2021
	£	£	£	£
Grants	-	29,163	29,163	24,409
Staff costs - direct	-	159,446	159,446	125,786
Activities undertaken directly	1,804	55,159	56,963	86,458
Allocated support costs	-	47,403	47,403	38,820
Governance costs	-	2,050	2,050	2,000
	<u>1,804</u>	<u>293,221</u>	<u>295,025</u>	<u>277,473</u>
The total grants paid to institutions during the year was as follows;				
General Grants (under £5000)	-	14,163	14,163	10,951
Homewise Society	-	7,500	7,500	-
Lancashire Wildlife Trust	-	-	-	5,958
Friends of Rhyddings Park CIO	-	7,500	7,500	7,500
	<u>-</u>	<u>29,163</u>	<u>29,163</u>	<u>24,409</u>

### 6 Analysis of governance and support costs

#### Governance costs

	Restricted funds	Total	Total
	£	2022	2021
	£	£	£
Allocated support costs	<u>2,050</u>	<u>2,050</u>	<u>2,000</u>
	<u>2,050</u>	<u>2,050</u>	<u>2,000</u>

### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022	2021
	£	£
Independent examination	<u>2,050</u>	<u>2,000</u>

# The PROSPECTS Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2022

### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

### 9 Staff costs

The aggregate payroll costs were as follows:

	2022	2021
	£	£
<b>Staff costs during the year were:</b>		
Wages and salaries	142,698	113,088
Social security costs	12,576	9,336
Pension costs	4,172	3,362
	<u>159,446</u>	<u>125,786</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022	2021
	No	No
Charitable activities	<u>7</u>	<u>5</u>

No employee received emoluments of more than £60,000 during the year.

### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

# The PROSPECTS Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2022

### 11 Tangible fixed assets

				Freehold land £	Total £
<b>Cost</b>					
At 1 November 2021				15,000	15,000
At 31 October 2022				15,000	15,000
<b>Depreciation</b>					
At 31 October 2022				-	-
<b>Carrying amount</b>					
At 31 October 2022				15,000	15,000
At 31 October 2021				15,000	15,000

### 12 Debtors

				2022 £	2021 £
Other debtors				-	499

### 13 Current asset investments

				2022 £	2021 £
Other				25	25

### 14 Creditors: amounts falling due within one year

				2022 £	2021 £
Accruals				15,976	19,969

### 15 Leasing agreements

The total value of future minimum lease payments was as follows:

				2022 £	2021 £
Within one year				8,000	8,000
In two to five years				35,333	43,333
				43,333	51,333

# The PROSPECTS Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2022

### 16 Funds

	Balance at 1 November 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2022 £
<b>Unrestricted</b>					
General Fund	104,009	23,551	(1,804)	-	125,756
<b>Restricted</b>					
Other Projects	35,656	37,583	(18,166)	-	55,073
Windfall	61,291	149,107	(83,459)	(32,291)	94,648
Charity Manager	6,749	17,249	(14,563)	-	9,435
Rewilding	13,769	19,822	(18,201)	-	15,390
Habitats & Heritage	8,733	38,040	(30,642)	7,117	23,248
Outdoor Learning Project	18,773	8,419	(4,128)	-	23,064
Tree Planting Officer	7,036	-	-	-	7,036
Natural Connections Ranger Programme	80,854	-	(68,301)	25,174	37,727
Green Mentor	9,794	24,229	(21,601)	-	12,422
LNR Coppice Project	(162)	47,758	(34,160)	-	13,436
	<u>242,493</u>	<u>342,207</u>	<u>(293,221)</u>	<u>-</u>	<u>291,479</u>
<b>Total funds</b>	<u>346,502</u>	<u>365,758</u>	<u>(295,025)</u>	<u>-</u>	<u>417,235</u>



## The PROSPECTS Foundation

### Notes to the Financial Statements for the Year Ended 31 October 2022

	Balance at 1 November 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2021 £
<b>Unrestricted</b>					
General Fund	88,091	23,975	(8,057)	-	104,009
<b>Restricted</b>					
Other Projects	30,379	22,943	(23,593)	5,927	35,656
Windfall	32,080	142,122	(78,097)	(34,814)	61,291
Charity Manager	-	45,660	(38,911)	-	6,749
Rewilding	12,120	20,179	(24,854)	6,324	13,769
Habitats & Heritage	30,538	-	(28,905)	7,100	8,733
Outdoor Learning Project	22,756	515	(18,961)	14,463	18,773
Tree Planting Officer	7,268	-	(232)	-	7,036
Jubilee Hollins and the Vale	8,745	31,350	(40,095)	-	-
Natural Connections Ranger Programme	-	82,500	(1,646)	-	80,854
Green Mentor	-	22,754	(13,960)	1,000	9,794
LNR Coppice Project	-	-	(162)	-	(162)
	<u>143,886</u>	<u>368,023</u>	<u>(269,416)</u>	<u>-</u>	<u>242,493</u>
<b>Total funds</b>	<u>231,977</u>	<u>391,998</u>	<u>(277,473)</u>	<u>-</u>	<u>346,502</u>

Transfer between funds of £32,291 (2021: £34,814) is the granted amount to PROSPECTS from the Windfall fund as referred to in the Trustees Report.

#### 17 Analysis of net assets between funds

	Unrestricted 2022 General £	Restricted £	2022 Total funds £
Tangible fixed assets	15,000	-	15,000
Current assets	126,732	291,479	418,211
Current liabilities	<u>(15,976)</u>	<u>-</u>	<u>(15,976)</u>
Total net assets	<u>125,756</u>	<u>291,479</u>	<u>417,235</u>
	Unrestricted 2021 General £	Restricted £	2021 Total funds £
Tangible fixed assets	15,000	-	15,000
Current assets	108,978	242,493	351,471
Current liabilities	<u>(19,969)</u>	<u>-</u>	<u>(19,969)</u>
Total net assets	<u>104,009</u>	<u>242,493</u>	<u>346,502</u>

# The PROSPECTS Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2022

### 18 Related party transactions

There were no related party transactions in the year.

	2022	2021	2020	2019
Unrestricted				
General funds	104,009	23,975	48,741	104,009
Restricted				
Charity projects	10,739	30,947	10,739	10,739
Welfare	65,030	112,157	112,157	65,030
Charity transport	-	40,188	40,188	-
Newsprint	12,199	30,117	30,117	12,199
Food & clothing	30,718	-	-	30,718
Debtors (including interest)	2,158	218	218	2,158
Gifts (including interest)	7,307	(307)	(307)	7,307
Transfer from the year's	8,717	31,704	31,704	8,717
Transfer to the year's	-	(40,781)	(40,781)	-
Transfer to the year's	-	(1,045)	(1,045)	-
Transfer to the year's	-	1,000	1,000	-
Transfer to the year's	-	(103)	(103)	-
Transfer to the year's	-	(208,412)	(208,412)	-
Transfer to the year's	-	301,907	301,907	-
Total funds	238,204	238,204	238,204	238,204

A transfer from the year's funds of £23,291 (2021: £21,814) is the amount transferred to the year's funds as reported in the business report.

### 17 Analysis of net assets between funds

	2022	2021	2020	2019
Unrestricted				
General funds	104,009	23,975	48,741	104,009
Restricted				
Charity projects	10,739	30,947	10,739	10,739
Welfare	65,030	112,157	112,157	65,030
Charity transport	-	40,188	40,188	-
Newsprint	12,199	30,117	30,117	12,199
Food & clothing	30,718	-	-	30,718
Debtors (including interest)	2,158	218	218	2,158
Gifts (including interest)	7,307	(307)	(307)	7,307
Transfer from the year's	8,717	31,704	31,704	8,717
Transfer to the year's	-	(40,781)	(40,781)	-
Transfer to the year's	-	(1,045)	(1,045)	-
Transfer to the year's	-	1,000	1,000	-
Transfer to the year's	-	(103)	(103)	-
Transfer to the year's	-	(208,412)	(208,412)	-
Transfer to the year's	-	301,907	301,907	-
Total funds	238,204	238,204	238,204	238,204